

WESTMINSTER CITY COUNCIL

STATEMENT OF DECISION

SUBJECT: ADMIN CHARGES FOR UNAUTHORISED PARKING SUSPENSIONS

Notice is hereby given that , Cabinet Member for City Management and Air Quality, has made the following executive decision on the above mentioned subject for the reasons set out below.

(
This decision is for Parking Services to include admin charges when retrospectively pursuing unauthorised parking suspensions.

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Summary of Decision

1. Recommendations

1.1. That the Cabinet Member for City Management & Air Quality approves the following:

- The introduction of a £70 admin charge for each unauthorised parking suspension.
- That the new admin charge will replace the existing short notice charge, except for unauthorised suspensions involving companies who are members of LJUG. LJUG members will continue to pay the £20 short notice fee and unauthorised suspensions will be charged at the standard (non-discounted) rates.
- That the new admin fee is implemented from the commencement of the new Parking back-office contract, scheduled to be let in April 2023, or an appropriate date thereafter.

2. Reasons for Decision

- To provide a financial means to deter companies from installing unauthorised parking suspensions.
- To help manage the impacts from unauthorised suspensions, for all kerbside users including residents.
- To ensure additional costs incurred by the Council for the provision of the unauthorised suspensions service, are recouped.
- To ensure LJUG members are not disproportionately disadvantaged by the introduction of this new admin charge.

To align the implementation with the launch of a new back-office system in April 2023, to minimise implementation costs and complexity.

Reasons for Decision

**Stuart Love, Chief Executive,
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Publication Date: 24 October 2022

Implementation Date:

Reference: